

CENTRAL FLORIDA BUSINESS PROFESSIONALS

CFLBP: Rules and Regulations:

Founding Members: Larry Knotts, Gayle Jones, Mike Madawi, & Betty Whittaker, will make up the Advisory Board, and must approve all New Chapters and any potential Rules and Regulations changes. Advisory Board Members may attend other CFLBP Chapter Meetings without being a Member.

- 1) All CFLBP Chapters will be sister organizations of CFLBP. One South Lake Chamber of Commerce Membership will cover all Chapters.
- 2) All CFLBP Chapters will share CFLBP Bank Account with records kept by the CFLBP Treasure of each Individual Chapter. Each Chapter Treasure will be responsible to deposit all funds collected into CFLBP Bank Account. Each Chapter will share equally in all fees associated with CFLBP.
 - a. Non Profit Fees.
 - b. South Lake Chamber of Commerce Fees.
 - c. CFLBP Website development and maintenance.
 - d. Jointly held Events such as After Hours and Special Events.
- 2) All CFLBP Chapters will follow the CFLBP Rules and Regulations, listed on CFLBP.com.
- 3) Each Chapter will elect Officers each year: President, Vice President, Secretary, Treasure, and Sergeant at Arms. Following each Chapter Meeting each Chapter Secretary will E-Mail the attendance and minutes of every Chapter Meeting to Gayle Jones, to update the CFLBP Web Site.
- 5) Each Chapter will have Two Member Lunches or Breakfasts per Month. New schedules shall not conflict with any existing Chapters schedules. CFLBP Clermont: Lunch: First and Third Tuesday of each month. CFLBP Four Corners: Lunch: Second and Fourth Thursday of each month. CFLBP West Orange: Lunch: Second and Forth Tuesday of each month. CFLBP Tavares: Lunch: First and Third Thursday of each month.
- 6) Each Chapter will have a Board of Directors meeting once per month.
- 7) Once per Quarter there will be Corporate Board of Directors meeting consisting of the Advisory Board and the Officers of each Chapter.
- 8) CFLBP Existing Members: First right of refusal for exclusive business on new Chapters. In future Chapters if there is more than one "Same Business Category" covered in different Chapters, then first right of refusal go to the earliest Member first. If the oldest Member refuses the position, then the next oldest "Same Business Category" Member would have the right of refusal, and so on. If no existing Members take the position then that category would be open to the general public.
- 9) CFLBP individual Chapter dues are \$50.00 / year / "Business Category". Existing CFLBP Members wishing to join multiple Chapters would be \$25.00 / year / additional Chapter / "Business Category".
 - a. Annual dues are to be Paid at the time of New Members acceptance into CFLBP. New Members joining will have their Dues prorated Quarterly. First quarter full price, second quarter 25% off, third quarter 50% off, and forth quarter 75% off. Annual dues are to be Paid at the First Meeting of each New Year.
 - b. Money from annual dues will be first applied to CFLBP Corporate expenses, second to the South Lake Chamber of Commerce dues, and third to CFLBP website development and maintenance at Ninety Dollars (\$90.00) per quarter, paid to Gayle Jones, and any funds left over will go to future social events which will be geared toward development of the members' business.

- 10) Requirements for Membership (both initial and ongoing):
 - a. One member per “Business Category”.
 - b. Each potential member must attend two weeks in a row and at the end of their 2nd visit the potential member must address the group and describe their business and what they can bring to the group. They will then be dismissed from the meeting. If there is a conflict on “Same Business Category” then the Member with the conflict must give their approval. After Members discussion on potential New Member, and a motion and second, a vote on Membership will be taken. The secretary will forward ballots to the members whose memberships are up to date and the vote will pass upon 65% approval.
 - c. The results of the vote will be E-Mailed to the prospect later that day. Upon acceptance their dues must be Paid by the next Chapter Meeting.
 - d. If a member or a representative from their company misses a meeting three times in six months, and did not notifying their Chapter Secretary in advance with a reason for their absence, then that member will be asked to give an explanation to their Chapter Officers and the Advisory Board. The Chapter Officers and the Advisory Board will determine if the Member should be terminated or allowed to continue their membership on a probationary basis. The findings will be E Mailed to the Member in question.
 - e. Each member shall give referrals on a consistent basis to other members.
 - f. Each member shall participate in goal setting and support of other team member’s goals.
 - g. Each member shall participate in the groups after hours and special events.
 - h. Each group member shall participate in meeting with at least one member during each month the membership is in effect. The purpose of this meeting is to form relationships with other members and learn how you can best serve the other members business.
 - i. Any expenses for meals or refreshments are to be borne solely by the individual member unless otherwise indicated in advance.
 - j. Each member agrees to hold each other to ethical business standards and any member may be approached by the Advisory Board if such ethics are in question. If conflicts are not resolvable, the membership of one or both of the conflicting members can be terminated without further notice.
 - k. Each member shall be honest in its transactions and actions with other members and their referrals.
- 11) Speakers:
 - a. Members are encouraged to suggest speakers and topics.
 - b. The final determination will be the sole responsibility of Each Chapters Board.
- 12) Phones:
 - a. All members are required to turn their cell phones off during the meetings.
- 13) Warranties and Guarantees:
 - a. Each member acknowledges that there are no warranties or guarantees, expressed or implied, for the success and/or profitability of their participation or membership in this group.